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California Public Records Act Request

From: Jim Reeves <jim.visalia@gmail.com>
To: sheriffrecords@tularecounty.ca.gov
Bcc: jimvisalia@gmail.com

November 19, 2026

Custodian of Records

Tulare County Sheriff's Office

833 S. Akers Street

Visalia, CA 93277

Re: California Public Records Act Request – Automated License Plate Reader (ALPR) Training Materials, Authorized Personnel, Audit Logs, Retention Schedules, and Data-Sharing Agreements

Dear Custodian of Records:

Pursuant to the California Public Records Act (Cal. Gov. Code § 7920.000 et seq.) and Article I, Section 3(b) of the California Constitution, I am requesting access to and copies of specific public records maintained by the Tulare County Sheriff's Office (TCSO).

Records Requested:

1. **ALPR Training Materials (Policy 428.3(d)):**
   Referencing the Tulare County Sheriff's Office Policy Manual, **Section 428.3(d)** regarding Automated License Plate Readers (ALPRs), please provide copies of **all training materials**—whether printed, electronic, online, slide presentations, manuals, video recordings, audio recordings, quizzes/assessments, or in any other format—that personnel are required to complete or review in order to be approved to access any ALPR system accessible to the Tulare County Sheriff's Office (including, but not limited to, systems operated directly by TCSO, third-party vendor platforms such as Flock Safety or Vigilant Solutions, and any regional or state shared databases).
2. **Authorized ALPR Personnel Roster:**
   Please provide records reflecting the **names, ranks, and/or job titles** of all personnel (sworn, non-sworn/civilian, reserve, or administrative) who have, as of the date of this inquiry, approved access to any ALPR system authorized for use by the Tulare County Sheriff's Office. If the Department maintains an access control list, user roster, or system authorization log containing this information, providing that record in electronic spreadsheet or PDF format will satisfy this item.
3. **ALPR System Audit Logs:**
   Please provide all system usage and query audit logs generated by or maintained for any ALPR system used or accessed by TCSO personnel for the period of **October 1, 2024** through the date this request is fulfilled (or, if shorter, the maximum period retained by the system). Specifically, please include fields showing the date and time of each query/access, the querying user's name/identifier, the stated investigative reason or case number entered for the search, and the agency/network queried. *(Note: To avoid undue burden or privacy objections regarding uninvolved motorists, you may redact or omit the actual license plate numbers queried while leaving all other audit fields intact).*
4. **ALPR Data Retention Schedules and Purge Policies:**
   Please provide all current policies, administrative directives, system configuration screenshots, or records retention schedules governing how long ALPR capture data, hit logs, and user audit logs are retained

before deletion or purging, as well as any records documenting automated or manual purge compliance for the past twelve (12) months.

5. **Third-Party Data-Sharing Agreements and Access Lists:**
   Please provide copies of all Memoranda of Understanding (MOUs), data-sharing agreements, vendor contracts, or written authorizations governing the sharing of TCSO ALPR data with—or TCSO's access to ALPR data from—any external law enforcement agency, task force, fusion center, or private vendor network. Please also include a current list of all external agencies and networks with which TCSO shares or receives ALPR data.

Format and Delivery:

Pursuant to Government Code § 7922.570, please provide all electronic records (particularly spreadsheets, databases, and audit logs) in their native electronic format (such as CSV, XLSX, PDF, or DOCX) via email to **jim.visalia@gmail.com** or via a downloadable file-sharing link. If any video or large multimedia files cannot be transmitted electronically, please notify me of the cost and options for obtaining them on a digital storage medium (such as a USB drive or DVD).

Statutory Obligations:

Under Government Code § 7922.535, please respond to this request within ten (10) calendar days of receipt to notify me whether the Department will comply with this request, and provide an estimated date and time when the disclosable records will be made available.

If you determine that any portion of the requested records is exempt from disclosure under the Act (for example, individual system passwords, security keys, or specific license plate numbers), please redact only the exempt portions as required by Government Code § 7922.525(b) and release the remainder of the records. Furthermore, pursuant to Government Code § 7922.535(a) and § 7922.540, please state in writing the specific statutory exemption(s) you believe justify the withholding of any record or redaction, along with the name and title of each person responsible for the denial.

If any fees are associated with reproducing these records, please notify me in writing with an itemized cost estimate prior to incurring any charges exceeding **$20**.

Thank you for your prompt attention to this matter. Please feel free to contact me via email or phone if you need any clarification regarding this request.

Sincerely,

Jim Reeves
jim.visalia@gmail.com